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**From:** Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=LINDA.HAN]  
**Sent:** 8/16/2010 8:20:23 PM  
**To:** [REDACTED]  
**Subject:** RE: FW: ELC ACA supp lab capacity operational plan  
**Attachments:** ELC HCR grant Op Plan 081610.doc

Always a but indeed! see attached, and thanks! lh

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**From:** [REDACTED]  
**Sent:** Monday, August 16, 2010 3:32 PM  
**To:** Han, Linda (DPH)  
**Subject:** Re: FW: ELC ACA supp lab capacity operational plan

thank you and this is a good start, but (always a but). You have the timeline and measure of impact and effectiveness lumped together. The ask for a timeline to be included in the operational plan which is separate from the section "Measures of Impact and Effectiveness" which is supposed to include the measures from Appendix A. They ask for the narrative to focus on the first 10 month period (9/30/10 - 7/31/11) but then also to address plans for the entire 22 month period. So if you could take out the timelines and put them in the appropriate place in the operational plan, that will be great. See example below:

This epidemiologist's duties would include:

- on-call and EOD duty at least twice weekly
- participation in all outbreaks reported to the Epidemiology Program
- participation in surge response for situations outside the Epidemiology Program. This would include disease responses such as occurred with H1N1 response
- cross-training in all areas of disease response within responsibility of Epidemiology Program.

*Timeline (9/30/10 – 7/31/2011):*

- Epidemiologist I will be hired by 11/15/10.
- Epidemiologist I will be trained for on-call and EOD response by 11/20/10.
- Epidemiologist I will be cross-trained in all Epidemiology Program diseases and conditions.

*Timeline (8/1/2011-7/31/2012)*

- These activities will continue and be enhanced

In a message dated 8/16/2010 12:38:36 P.M. Eastern Daylight Time, Linda.Han@state.ma.us writes:

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**From:** Han, Linda (DPH)  
**Sent:** Monday, August 16, 2010 11:30 AM  
**To:** Kludt, Patricia (DPH)

**Cc:** Dunn, Ceci (DPH); McNamara, Ann (DPH); Connolly, Grace (DPH); Smole, Sandra (DPH); Stiles, Tracy (DPH)

**Subject:** ELC ACA supp lab capacity operational plan

See attached lab operational plan. When are the budgets due? Thanks, lh